

The University of Chicago Undergraduate Law Magazine Bylaws

Last Updated on October 3rd, 2023

ARTICLE I, NAME

1.01 Name

The name of this Recognized Student Organization (RSO) shall be the University of Chicago (UChicago) Undergraduate Law Magazine. Activities carried out by this publication may be conducted as the UChicago Undergraduate Law Magazine, UChicago ULM, and ULM.

ARTICLE II, PURPOSES AND AIMS

2.01 Purpose

ULM will serve as the premier legal publication at the College, spotlighting undergraduate insights into local and global affairs.

2.02 Aims

The primary aim of the ULM shall be to publish a biannual physical publication, releasing in both Autumn and later releasing a Winter/Spring edition in Spring Quarter. Digital exclusives shall occasionally be posted to the website uchicagoulm.com.

ARTICLE III, MEMBERSHIP

3.01 Membership Qualifications

Membership shall be open to all UChicago students and must comply with the UChicago non-discrimination statement. ULM shall be open to all interested students, regardless of divisional or departmental affiliations. Voting membership shall be limited to currently registered UChicago students. Our organization will abide by UChicago's hazing policy.

3.02 Staff Selection

The application to join ULM as a staff writer will open in Spring Quarter via Google Forms. Demographic information will be asked for but never the basis for selection. Applicants will be asked what areas of law interest them, why they want to write about the related issues, and how ULM would be a good fit for their goals.

Recruitment will be in Autumn Quarter. Staff writers are able to aid with all parts of the magazine, which includes writing, illustration, and design under the direction of the appropriate officer(s).

3.03 Contributing Writers

Article ideas are accepted from UChicago students, who may choose to either suggest or, often, take on writing the piece they suggested. This shall be welcomed but does not establish staff membership. Contributing writers are encouraged to apply to the staff once

the application opens next. Their interest in ULM's work may be considered by the masthead when reviewing their application.

3.04 Conditions for Leave and Removal

Staff writers' failure to write one piece per publishing cycle without proper communication of the reason will prompt consideration of leave or removal. As per the Center for Leadership and Involvement (CLI) policy, as an RSO, we may not implement interim measures on any member due to Title IX allegations.

ARTICLE IV, MASTHEAD

4.01 Number of Masthead Members

The ULM shall have a masthead consisting of at least 5 and no more than 20 members. Within these limits, the masthead may increase or decrease the number of members it hosts. Masthead members, alternatively known as officers, must be currently registered UChicago students.

4.02 Positions

Present positions are listed here:

- **Editor in Chief:** In charge of overseeing all ULM operations, vision, and image.
- **Managing Editor:** Tasked with the responsibilities of the magazine's layout and design.
- **Executive Editor:** Edits the magazine at-large, and works with the Editor in Chief with foundational decision making.
- **Associate Editor:** Works with writers one-on-one on the stories. In charge of their section and assigned group tasks.
- **Style Manager:** Set and maintain the legal writing and stylistic standards. Host relevant workshops.
- **Illustration Manager:** Create illustrations—both for layout and individual pieces—to visually supplement writing.
- **Social Media Manager:** Manage social media presence and, in turn, outreach efforts. Primary focus on Instagram. Collaborate with content managers to put out media.
- **Content Manager(s):** Curate content that would aid the undergraduate community's understanding of law, related sociopolitical affairs, and pre-law resources. Work within a team to, for example, record interviews with scholars and UChicago alumni. Responsible for physical promotions, such as posters and poster boards.
- **Treasurer:** Manage ULM funds and budgeting, work in conjunction with the Editor in Chief and RSO Advisor.

4.03 Terms

All officers shall be elected to serve a one-year term, however the term may be extended until a successor has been selected. Officers may serve terms in succession upon re-application. The term of office shall be considered to begin upon the conclusion of

masthead application reviews in Spring Quarter and will conclude at the same time the following year.

4.04 Qualifications and Selection of the Masthead

In order to be eligible to serve on the masthead, one must first satisfy the requirements expected of staff writers, as denoted in Article 2.01. The Google Form hosting applications to join ULM shall be the same for staff writers and the masthead. Those who want to apply not only to be a staff writer but an officer shall select a maximum of three positions they are interested in being considered for. Extra questions gauging their intentions of improving ULM and why they hope to join the masthead will be required.

All masthead applications who would serve in an editorial role (excluding design-oriented and digital content roles) must sit for an interview to proceed in the selection process. Members of the masthead at the time will conduct these interviews and together consider the full pool of applicants. Should a sitting officer be applying for a role different from their present one, the current holder of that position and the Editor-in-Chief will deliberate.

4.05 Conditions for Leave and Removal

A recurrent pattern of failing to respond to staff writers, or edit their work, in a timely manner will raise consideration for an officer's leave or removal. As per CLI policy, as an RSO, we may not implement interim measures on any member due to Title IX allegations.

ARTICLE V, FUNDS

5.01 Fund Collections

All funds collected will be deposited in ULM's University account with the CLI.

5.02 Financial Responsibility

The treasurer shall be the primary officer designated to handle organization finances.

ARTICLE VI, AMENDMENTS

6.01 Bylaw Amendment Proposals

Bylaws may be amended by a 75% vote of the masthead after a desire to make said amendment shall first be brought forth by at least three officers.

6.02 Advance Notice

Provision for advance notice of amendments must be presented to the Editor in Chief or at least two executive editors ahead of the following masthead meeting.